



Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	Excused absence	Terry Berres (TB)	Excused absence	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas- Oklobdzija (AV)	Excused absence	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** MI called the meeting to order at 6:01pm. Meeting audio recorded.

**VISITORS:** None

**PUBLIC COMMENT:** None

**CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATION:** None

**APPROVAL OF THE MINUTES FROM THE JULY 26th, 2021, MEETING OF THE BOARD OF TRUSTEES:** Amended for adjournment to be seconded by RB not RV. MK moved to approve the minutes of the July 26th, 2021 meeting of the Board of Trustees; AA seconded. Motion carried.

**FINANCE COMMITTEE:**

- A. MI moved to approve vouchers and invoices of Fund 15 for \$18,819.74. KW seconded. Motion carried. Fund 16 spending of \$4494.10. MI moved to approve. MK seconded. Motion carried.
- B. AA gave Treasurer’s Report for Fund 15 & Fund 16. Fund 15 is at 58.08% in the calendar year; we are just under this amount. Fund 16 is at 71.59% revenue (donations helping this amount). Expenditures are at 50.42%. Summary of revenues off by \$24.65 (we know numbers are off by taxes etc. when initially entered, but eventually the discrepancy resolves).

**BUSINESS:**

- A. Discussion and Possible Action Regarding Committee Assignments: Discussion tabled. Current committee assignments will continue until new assignments are made. KW moved to table discussion. AA seconded. Motion carried.
- B. Policy Review (Discussion, Possible Action)
  - i. Meeting Rooms Policy: Amendments suggested by board and library director on pages 11, 12, and 14. AA moved to approve amendments suggested. KW seconded. Motion carried.
  - ii. Study Rooms Policy: No amendments made or suggested. AA moved to accept policy as stated. JM seconded. Motion carried.

**UPDATE ON PAST OR UPCOMING COUNCIL ACTIONS RELATING TO THE LIBRARY:** Nothing to report by KW.

**UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY:** Schools starting soon. No more to report by JM.

**REPORT OF THE PRESIDENT** Nothing to report by MI.

**REPORT OF THE DIRECTOR:**

- A. Monthly Activity of Library Director and Library-
  - JL participated in Franklin’s Night Out – smaller attendance on 8/2/21.
  - JL met with Health Dept. on 8/6/21 to discuss planning for trunk and treat.
  - JL worked with common council on the state of the library on 8/5/21.
  - Three new library shelvers just started working, which the library now has a total of five shelvers.

- JL is in the process of scheduling a Building & Grounds Committee meeting.
  - Bob Teish has ordered ceiling tiles. He has obtained a contractor to fix the glass on main door soon. He will be getting a 2<sup>nd</sup> quote for water heater replacements. He will consider 3<sup>rd</sup> quote as needed. Library Board suggested he also consider cost savings of tankless vs tank water heater.
  - AV equipment is on back ordered and hopefully work will be completed this year.
  - City wants library to use Fund balance for capital expenses to reduce Fund balance amount.
  - Explorer passes doing well and JL will hopefully add Milwaukee Public Museum.
  - Book Nook project progressing and almost complete.
  - The Summer Reading Program did okay. Participation was low. It is all on-line with use of an app.
  - JL distributed Fall/Winter 2021 program brochure for birth to 5<sup>th</sup> grade. Pop-up programming will be available for the teens.
  - Udemy is being considered as a complement to Gale courses so there is more flexibility about when to take the course.
  - JL changed signage for COVID precautions that “All people in library are strongly encouraged to wear masks.”
  - Packer’s trivia fundraiser is 10/9/21 at 7pm. Facebook and boosting used for advertisement.
- B.** FPL@ a Glance Statistics Report- Circulation is improving. Curbside use has increased again. Gate count increasing the fastest since last year.

**REPORT ON FRANKLIN PUBLIC LIBRARY FOUNDATION:**

**UPCOMING BOARD MEETINGS:** Regular Trustees Meeting: Monday, September 27, 2021, at 6:00 p.m. in the Fadrow Meeting Room

**Adjourn:** AA moved to adjourn the meeting at 7:17pm. MK seconded. Motion carried.

Respectfully submitted, Reivian Berrios, Vice-President as a substitute for Library Board Secretary